

## HEALTH & SAFETY POLICY

### **Section 2 (3) of the Health and Safety at Work etc. Act 1974 states:**

*"It shall be the duty of every employer to prepare and as often as may be appropriate revise a written statement of his general policy with respect to the health and safety at work of his staff and the organisation and arrangements for the time being in force for carrying out that policy, and to bring the statement and any revision of it to the notice of all his staff".*

### **Therefore:**

#### **Policy**

It is the aim of Anpario to safeguard the health and safety of its entire staff whilst at work and to pursue a policy which ensures that:

- Its businesses are conducted in accordance with standards that are at least in compliance with relevant statutory provisions for health and safety of staff and any other persons on company premises.
- A safe and healthy working environment is established and maintained at all operating locations including fixtures and fittings, plant and machinery and vehicles.
- Managers at all levels regard health and safety matters as a prime management responsibility.
- Every effort is made to provide sufficient financial resources to ensure that policies can be carried out effectively.
- Good standards of training and instruction in matters of health and safety are provided and maintained at all levels of employment.
- All Risk Assessments are carried out to comply with current legislation.
- Co-operation of staff in promoting safe and healthy conditions and systems of work is encouraged by discussion and effective joint consultation.
- An adequate advisory service in matters of health and safety is provided and maintained.

### **Responsibilities and Organisation**

The Anpario Board of Directors has overall responsibility for the health and safety policy. It is the responsibility of senior management headed by the Chief Executive to ensure that this health and safety policy is carried out.

### **Therefore:-**

- On behalf of the Board of Directors, local management, under the direction of senior management, are responsible for ensuring that the organisation and arrangements necessary for the fulfilment of its health and safety are instituted, monitored and maintained in the areas over which they exercise control.
- Health and safety will be a standing agenda item at routine meetings at Board and management level.
- Senior Managers and through them their managers & supervisors are responsible for the health and safety of staff, visitors, customers and contractors working on the site, for ensuring observance of health and safety rules and procedures and for ensuring that each member of staff is properly instructed and supervised on matters of health and safety.
- The Health and Safety Officer will be Anpario competent person as required under the management of Health and Safety Regulations 1999.
- A complete set of Health and Safety manuals will be provided for every site and maintained up to date.
- Site management will ensure that this policy statement is prominently displayed within the site for all interested parties to read.

### **Anpario provide advisory and support resources which will:-**

- Provide competent advice on health and safety policy matters, including relevant statutory requirements.
- Ensure that each site has the necessary firefighting and first aid equipment.
- Monitor and ensure that the site is complying with this policy statement.
- Report on specific health and safety items/incidents as appropriate.
- Co-ordinate health and safety activities where appropriate.

A site Senior Manager must immediately report all fatal or major injury accidents, dangerous occurrences or occupational diseases which are required to be reported directly to the Local Environmental Health Officer and the Health and Safety Officer.

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Whilst prime responsibility for health and safety at work rests upon all levels of management, every person employed has a duty:-

- To co-operate actively in achieving the aims of this health and safety policy statement.
- To take reasonable care for the health and safety of themselves and of others who may be affected by their acts or omissions.
- To work safely and efficiently by following correct operating procedures and by meeting statutory obligations.
- Not to interfere with or miss-use anything which is provided in the interests of health and safety.
- To report and to co-operate in the investigation of all incidents or accidents that has led to or may lead to serious injury.

To monitor the overall effectiveness of this policy and to recommend improvements to it, a Health and Safety Committee will meet quarterly, as part of the Operations monthly meeting, whose membership will reflect the operating spectrum of the Group.

Signed:

Dated: 18<sup>th</sup> March 2021



Richard Edwards  
Chief Executive.